



Government of Kerala
Information Office
Information - Public Relations Department
Kerala House, New Delhi - 110001
Tel/Fax: 011-23360349

No. IOND/22/2023-IandPRD

21/10/2023

URGENT QUOTATION NOTICE (3)

Sub:-Information Office, New Delhi-IITF-2023 -Inviting Quotations for the Supply of Office Furniture at Kerala Pavilion, Pragati Maidan, New Delhi- reg.

Ref:- Letter No. C1/158/2023/I&PR dated 10/10/2023

Sealed competitive quotations are invited from experienced event agencies for the supply/operation and maintenance of various furniture items to be used in Kerala Pavilion (627 sq m.) at Pragati Maidan, New Delhi in connection with the IITF-2023 to be held from 14th to 27th November 2023. The quotations should be submitted to the undersigned on or before **30/10/2023 at 3 pm** in the address given below. Quotations will be opened on the same day (30/10/2023) at **3.30 pm** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. *The bidder must have been enrolled in GST registration and the GST registration number to be mentioned.* The successful bidder should provide/supply the required equipments/materials for the specified period in connection with IITF-2023 at Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below: (Unit cost shall be quoted)

(1)Big Leather Chair

(2)Office Leather Chair

(3)Sofa Set (Quote per seat)

(4)Folding Chairs

(5)Tripod (Centre Table)

(6)Cupboard with lock for Office

(7)Two Laptop Computer, Printer with photocopier (cartridge as per actual) per rate to be quoted

- **Rate must be quoted mentioning the GST rate**
- **Any additions to quantities of above items shall also be charged at the quoted rate.**

(Cont...)

Address

Information Officer

Information Office, Information - Public Relations Department
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



Information Officer

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram with CL.

Chairman/Members of Quotation Committee

Notice Board- Kerala House /Kerala Pavilion, ITPO, Pragati Maidan, New Delhi

Press Release/Website

Sini K. Thomas

Information Officer

I&PRD, Govt. of Kerala

Kerala House, New Delhi

