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25/2/17



GOVERNMENT OF KERALA

No.9581/C1/2016/ I & PR

Information & Public Relations (C) Dept  
Thiruvananthapuram, Dated:25 /02/2017

**Kerala Culture & Trade fair 2017- Chennai-Supporting  
services-  
Applications- invited**

Department of Information Public Relations ,Govt.of Kerala  
Conducting Kerala Culture & Trade Fair from 2017 from March 17  
to 26 at YMCA hall, vepery ,Retherdon Road,Chennai. Quatations  
for the following supporting services are inviting from the  
interested persons/agencies

**1. Artistic Support and Fabrication Work**

A. The entry point of Y M C A needs to be decorated as per  
Kerala Tradition(20 ft inner to inner YMCA)

B. Ambiance of Kerala

Designs should be submitted in original color. The most suitable  
design will be selected

**2. Stall & other arrangements**

A. Division of stalls with octanorm panel with lightning & plug  
point

(No. of stalls =50,each stall size 3mx3m,and 5 food stalls  
each of size 9mx9m)

B. Panel Board of Size 6 x 4 ft (8 No.s)

C. Name Board of Size 4 x 1 ft ( 50 No.s) and the  
decoration Works

**3.Sound System,Stage decoration**

(for agencies in Chennai only)

A. 25 Chane!mixer and all facilities for the stage events for 10 days

B. Backtrop

D. Flower Works

**4. Printing & Designing of invitation,ID Card,  
& certificates**

Invitation card (A5 size page,with 4 pages) :500 Nos

ID Card(with one side standard size) :500 Nos

certificates (29x21 em) :300 No.s

Designing and printing charge should be mentioned seperately

**5.Videography** (for agencies in Chennai only)- Minimum rate  
per day should be quoted.

**6. Vehicle for Hire** (for agencies in Chennai only)

7 seater and one 5 seater fi-om 14/03/2017 to 28/03/2017.

Separate rate of each vehicle with Bata and other items per day only should be quoted separately and amount will be paid only according to the need of vehicle

The quotations should be submitted separately for above items 1 to 6 to the address given below,before,3 PM on 06/03/2017.

Director  
Information and Public Relations Department  
Government Secretariat,south block  
Thiruvananthapuram -1

At the front of the cover item no. should be mentioned. The  
· payment will be given through Cheque only.

For necessary information, please Contact  
1.Sri.R Anil Kumar,Deputy Director: 9567665733  
2. Sri.Anees M R  
Assisstant : 9446104350



*Director  
Information & Public  
Relations Department*