



**Government of Kerala**  
Information Office  
Information & Public Relations Department  
Kerala House, 3, Jantar Mantar Road, New Delhi  
Tel/Fax: 011-23360349

No. 110/PR/2019/IOND (2)

22/10/2019

**URGENT QUOTATION NOTICE**

**Sub:- Information Office, New Delhi-Keralappiravi Celebrations, Film Festival, Official Language Week -2019 -Inviting Quotations for Light and Sound – Reg.**

**Ref: - 1) Mail message dated 26/09/2019.**

**2) Quotation Notice No. 110/PR/2019/IOND dt. 15/10/2019.**

Sealed Quotations are invited for providing **Light and Sound for Keralappiravi Celebrations, Film Festival, Official Language Week-2019** from 01/11/2019 to 07/11/2019 as per specifications given below:-

**Specifications:-**

- 1) Amplifier's 3000 W Each – 4 Nos.
- 2) Stage Monitors-4 (15", 600 watts each)
- 3) Mixer 32 Channel-1
- 4) Columns – 6 Nos (15", 1000 watts each)
- 5) DVD Player- 2 Nos.
- 6) Podium Mike- 1
- 7) Cordless Mike- 2 Nos.
- 8) Corded Mike with stand-10
- 9) Equilaisers - 3 Nos for out and monitors
- 10) Servo 5KW-1
- 11) Multicolour LED Par-16, Par Lights – 8
- 12) Dimmer & Controls -1 set
- 13) Delay-1
- 14) Foot Mics – 3 Nos.
- 15) Smoke machine - 1
- 16) Serial Lights- 1 Lot
- 17) Generator-1 63 KVA, (Sound proof) including main and sub main wiring with proper panel board) stand by only (Diesel consumption paid extra as per actuals)
- 18) Pandal Lights - 20 Nos. (LED lights - 200 watts each), Halogen Light – 5 Nos. (500W), Tube Light – 5 Nos.
- 19) Pedal Fan – 4 Nos.
- 20) Cinema Projector – 1 (HDMI), HDMI Cable-1 Screen Size-10x8 ft, Laptop -1 & Operator -1 (all are if required)

- The agency should provide electrician in the site to attend the problem immediately throughout the function time.
- Above mentioned all items of work should be completed in all respect before noon of 31/10/2019 and should be cleared from the premises on 08/11/2019.
- The agency may check the feasibility of each item of work at site before submitting the quotation. The payment shall be done in terms of actual work done. Any additions to quantities of above items shall also be charged at the quoted rate.

The Quotation shall reach the following address on or before **3 PM on 26/10/2019**. The quotations received shall be opened at **3.30 PM** on the same day (**26/10/2019**) in the office of the Information Officer, Information Office, Kerala House, New Delhi in the presence of bidders present. All or any of the quotation can be rejected by the undersigned without assigning any reason.

**Address:**

**Information Officer**

**Information Office, Information & Public Relations Department**

**Kerala House, New Delhi-110001**

**Tel/Fax; 011-23360349**

**Sd/-  
Deputy Director**

**Copy to:-**

O/o. the Resident Commissioner, Kerala House, New Delhi

Director, I&PRD, Govt.Secretariat, Thiruvananthapuram

Notice Board- Kerala House/Cochin House, New Delhi

Press Release, SF/OC/Website



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No. 110/PR/2019/IOND (2)

23/10/2019

**URGENT QUOTATION NOTICE**

**Sub:- Information Office, New Delhi - Keralappiravi Celebrations, Film Festival, Official Language Week-2019 -Inviting Quotations for Videographer – Reg.**

**Ref: - 1) Mail message dated 26/09/2019.**

**2) Quotation Notice (4) No. 110/PR/2019/IOND dt. 15/10/2019.**

Sealed Quotations are invited from experienced **Videographers for the Video Documentation of Keralappiravi Celebrations, Film Festival, Official Language Week-2019** from 01/11/2019 to 07/11/2019 as per specifications given below:-

**Specifications:-**

| <b>Sl.No.</b> | <b>Date of Work</b>    | <b>Working Time</b>  |
|---------------|------------------------|--|
| 1             | 01/11/2019 (Friday)    | 6 PM to 9 PM (3 Hours)   |
| 2             | 02/11/2019 (Saturday)  | 2 PM to 5 PM (3 Hours) &<br>6 PM 9 PM (3 Hours)                            |
| 3             | 03/11/2019 (Sunday)    | 10 AM to 1 PM (3 Hours)<br>2 PM to 5 PM (3 Hours) &<br>6 PM 9 PM (3 Hours) |
| 4             | 04/11/2019 (Monday)    | 6 PM 9 PM (3 Hours)  |
| 5             | 05/11/2019 (Tuesday)   | 6 PM 9 PM (3 Hours)  |
| 6             | 06/11/2019 (Wednesday) | 6 PM to 9 PM (3 Hours)   |
| 7             | 07/11/2019 (Thursday)  | 6 PM to 9 PM (3 Hours)   |

**The Conditions/Specifications are as follows:-**

- 1) A dedicated cameraman shall be deployed at Kerala House at the prescribed Hours mentioned in the quotation notice from 01/11/2019 to 07/11/2019.
- 2) HD Camera/Camera of similar specifications shall be used to cover the event.
- 3) Video clips (2 or 3 minutes in HD/MP4 format) should be uploaded to PRD CLIPMAIL SERVER ([www.clipmail.kerala.gov.in](http://www.clipmail.kerala.gov.in)) after the programmes.
- 4) Half hour documentary comprising events from inaugural to valedictory should be prepared. External Hard disc along with entire rushes (MOV format) and 2 DVD copies should be submitted after the event.
- 5) Minimum 10 Hours rushes should be submitted along with Dope sheet.
- 6) Camera team shall work as per the instruction of I-PRD officials on duty.

(contd.....)

**NB:** - Any additions to quantities of above items shall also be charged at the quoted rate.

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