



**Government of Kerala**

Information Office

Information - Public Relations Department

Kerala House, New Delhi - 110001

Tel/Fax: 011-23360349

No. 95/PR/2024/IOND

16/10/2024

**URGENT QUOTATION NOTICE (3)**

**Sub:-Information Office, New Delhi-IITF-2024 -Inviting Quotations for the Supply of Office Furniture at Kerala Pavilion, Pragati Maidan- reg.**

**Ref:- Letter No. C1/125/2024/I-PR(1) dated 05/10/2024.**

Sealed competitive quotations are invited from experienced event agencies for the supply/operation and maintenance of various furniture items to be used in Kerala Pavilion (248 sq m) at Pragati Maidan, New Delhi in connection with the IITF-2024 to be held from 14<sup>th</sup> to 27<sup>th</sup> November 2024. The quotations should be submitted to the undersigned on or before **24/10/2024 at 3 pm** in the address given below. Quotations will be opened on the same day (**24/10/2024**) at **3.30 pm** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. *The bidder must have been enrolled in GST registration and the GST registration number to be mentioned.* The successful bidder should provide/supply the required equipments/materials for the specified period in connection with IITF-2024 at Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below:- (Unit cost shall be quoted)

**(1)Big Leather Chair**

**(2)Office leather Chair**

**(3)Sofa Set (Quote per seat)**

**(4)Folding Chairs**

**(5)Tripod Centre Table**

**(6)Cupboard with lock for Office**

**(7)Two Laptop, Printer with photocopier (cartridge as per actual) per rate to be quoted.**

- *Rate must be quoted mentioning the GST rate.*
- *Any additions to quantities of above items shall also be charged at the quoted rate.*

(contd.....)

**Address**

Information Officer  
Information Office, Information - Public Relations Department  
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



A handwritten signature in blue ink, appearing to be "John C.T.", written over a horizontal line.

**Information Officer**

**JOHN C.T.**

Information Officer

PEN. 804087

I&PRD, Govt. of Kerala  
Kerala House, New Delhi

**Copy to:-**

Director, I-PRD, Government Secretariat, Thiruvananthapuram with CL  
Chairperson/Members of Quotation Committee  
Notice Board-Kerala House/ITPO, Pragati Maidan, New Delhi  
Press Release/Website