



Government of Kerala
Information Office
Information & Public Relations Department
Kerala House, 3, Jantar Mantar Road, New Delhi
Tel/Fax: 011-23360349

No.166/PR/2022/IOND

10/10/2022

URGENT QUOTATION NOTICE (3)

Sub:- Information Office, New Delhi-Kerala Piravi Celebrations, Official Language Week-2022-Inviting Quotations for Publicity Materials – Reg.

Ref: - G.O.(Rt) No. 67/2022/I&PRD dated 06/06/2022

Sealed Quotations are invited for providing **Publicity Materials for Kerala Piravi Celebrations, Official Language Week-2022** from 01/11/2022 to 07/11/2022 as per specifications given below:-

Specifications:-

PUBLICITY FOLDER

No of folders –Rate for 500 nos., 1000 nos., 1500 nos., 2000 nos. of folders separately.

Details :-

Size of folder- 4.75 x 9.5'' (3 fold)

Paper-130 GSM art paper

Printing-Four colour printing (Front & Back printing)

CERTIFICATES

No of Certificates - Rate for 500 nos., 1000 nos., 1500 nos. of certificates separately

Paper -300 GSM art card

Size- 8 ¾ x 11 inches

Printing- Four colour printing with design


- The agency may check the feasibility of each item of work at site before submitting the quotation. The payment shall be done in terms of actual work done. Any additions to quantities of above items shall also be charged at the quoted rate and will be based on the work order.
- Printed materials should be delivered within one day of finalizing the design.
- The bidder must mention GST registration number in the quotation and incase of not having GST registration, declaration must be submitted.

- The successful bidder should provide the required manpower and materials in connection with Kerala Piravi Celebrations 2022 at Kerala House, New Delhi as and when demanded by the undersigned.

The Quotation shall reach the following address on or before **3 PM on 14/10/2022**. The quotations received shall be opened at **3.30 PM** on the same day (**14/10/2022**) in the office of the Information Officer, Information Office, Kerala House, New Delhi in the presence of bidders present. The quotations received shall be evaluated by a committee constituted for the purpose and its decision will be final. All or any of the quotation can be rejected by the undersigned without assigning any reason.

Address:

**Information Officer
Information Office, Information & Public Relations Department
3- Jantar Mantar Road, Kerala House, New Delhi-110001
Tel: 011-23360349**


**Information Officer
Sini K. Thomas
Information Officer
I&PRD, Govt. of Kerala
Kerala House, New Delhi**

Copy to:-

CA/PA to the Resident Commissioner, Kerala House, New Delhi
Director, I&PRD, Govt. Secretariat, Thiruvananthapuram
Notice Board- Kerala House/Cochin House, New Delhi
Press Release, SF/OC/Website

